

List Computer Skills/Job Skills	Other: Trainings or Certificates or Licenses

EMPLOYMENT EXPERIENCE: The following information must be completed even if a resume is submitted. List your present employer first. Account for all time during the past ten years and for any employment pertinent to the qualifications of this position. Attach a separate sheet, if necessary. Complete all information requested.

Dates of Employment From To Mo/Yr Mo/Yr Total Yrs/Mos _____ _____	Status FT PT Number of Hours Per Week 	Supervisor's Name & Title May we contact this employer?	Company Name, Address & Phone Number 	Reason for Leaving
Job Title	Job Duties			

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REFERENCE RELEASE (Check one only):

Reference checking is an important component of the Metropolitan Education District hiring process and is completed on finalist candidates prior to formal recommendation of employment. Current and former supervisors as well as others are contacted during the reference check process. Please indicate your preference:

- I give my approval to contact my current and former supervisors and others during the reference check process. I authorize the disclosure of all information contained in my personnel files.
- I give my approval to contact my current and former employers, supervisors and others during the reference check process; however, I wish to be notified first before making the contacts. I authorize the disclosure of all information contained in my personnel files.

I authorize any representative of Metropolitan Education District to thoroughly investigate my background, including, but not limited to, my references, educational record, work experience, and/or disciplinary information. I release the district, its agents and all other persons and entities from any and all liability for damage that may result to me on account of their compliance with this authorization. If employed, I understand that any untrue statements on this application may be grounds for dismissal.

Signature: _____

Date: _____

Metropolitan Education District is an equal opportunity employer.